



Army Institute of Education (AIE)
(NAAC Accredited & ISO Certified Institute)
Plot M-1, Pocket P-5, Sector Chi-2
Gautam Budh Nagar
Greater NOIDA (UP) - 201306

CIRCULAR

TRAINING AND PLACEMENT CELL (TPC) Committee ACADEMIC SESSION 2019-20

1. Constitution.

Training and Placement Cell (TPC) Committee is constituted with the following members:

Designation	Name	Appointment	Mobile No.	Email ID
Chairperson	Dr Tania Gupta	Principal	9818469283	taniagupta1976@yahoo.co.in
Convener	Ms Pratibha Garg	Asst. Prof.	9971199021	aiepratibha@gmail.com
Faculty Member	Ms Kriti Guleria	Asst. Prof.	9463793811	kritiguleria@gmail.com
Faculty Member	Ms Neeti Sharma	Asst. Prof.	7042530540	neeti.moudgil@yahoo.com
Student Member	Ms Kiran	B.Ed. Batch 2018-20	7055853476	kiranrawat9758@gmail.com
Student Member	Mr Sandeep Kumar	B.Ed. Batch 2018-20	7056904510	sandeepyadav1724@gmail.com
Student Member	Ms Seena Devi	B.Ed. Batch 2019-21	9511887997	seemas.c.singh1997@gmail.com
Student Member	Ms Bandana Joshi	B.Ed. Batch 2019-21	7905048185	vandanajoshi1120@gmail.com



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Principal
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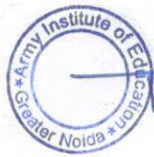
2. Vision of the TPC.

Preparing student-teachers with professional skills and crafting new directions for enhancing their employability in various fields of education.

3. Objectives of the TPC.

- To guide student-teachers to choose right career and to give knowledge, skill, and aptitude and meet the manpower requirements of the educational institutions.
- To assist student-teachers to develop/clarify their academic and career interests, and their short and long-term goals through individual counselling and group sessions.
- To maintain and regularly update the database of student-teachers and alumni.
- To provide information to student-teachers and alumni on upcoming job vacancies in the field of education.
- To coordinate with schools and remain well informed on the requirements and recruitment procedures.
- To identify the needs and expectations of the schools to assist them in recruiting most suitable candidates.
- To organize pre-placement training/workshops/seminars for student-teachers.
- To act as a link between students, alumni, and the employment community.
- To provide career guidance through regularly updating departmental notice boards regarding competitive examinations, job opportunities in government sector, off campus drives etc.

The schools are always on the outlook for the teachers who are vibrant, energetic individuals and ready to accept challenges, attentive, having good academic background, easily adaptable to the working atmosphere, open to learning even at work and more importantly, good communication skills. This activity focuses on the personality development to make the students reliable, with a positive attitude and right decision making. Keeping in view the schools' requirements the Training & Placement Cell AIE focusses on the following aspects:



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- Personality Development
- Communication Skills
- Resume Preparation
- E-Mail Writing
- Group Discussion
- Interview Skills
- Mock Interviews
- Communicating with Alumni for available openings
- Communicating with schools for campus interviews

File No: 20504/Committee/AIE

Date: 28 Aug 2019

Copy to:

HQ Delhi Area (AWES Cell)

Delhi Cantt, New Delhi

Distribution:

Chairperson and All Members of DC

Notice Boards Academic Block, Admin Block and Hostels of AIE



Tania Gupta
(Dr Tania Gupta)
Principal